



Volunteer Opportunities
Sponsored by the SPLS PTO

Following is the list of volunteer opportunities at St. Philip Lutheran School. Please return the Interest and Promise Form with **your eldest elementary child** to their teacher. You only need to fill out one form for all your children. You will be contacted concerning the programs you are interested in by the chairperson, closer to the date of the program or event.

HELPING IN THE CLASSROOM or HELPING FROM HOME: Teachers may need volunteers to read to children, listen to children read, help with projects, making copies, helping with recess, chaperoning field trips and classroom parties, etc. If you check this volunteer opportunity, your name and contact information will be given to the teachers for direct contact. **Estimated Number of Hours: 2+hours a week**

GRANT WRITING: This is a huge need. Anyone with grant writing experience or who is willing to learn is needed to research, write and follow up on grants. This takes a strong commitment because the follow up for many grants is crucial. **Estimated Number of Hours: OPEN**

PTO MEETINGS: The PTO meets the first Thursday of the following months in the library at; September, October, January, April, May. Meetings begin at 6 pm and childcare is provided. **Estimated Number of Hours: 1+hours a month**

SCHOLASTIC BOOK FAIR: The book fair is held twice each school year, in the fall and spring. Volunteers are needed for set up and tear down and to cover hours during the school day and after school. This event raises funds for the library and every volunteer will receive a certificate for \$5 off their own purchases. **Estimated Number of Hours: Open**

FALL SCHOOL FUNDRAISER: Volunteers are needed to help with the delivery from the company, possibly sorting orders, setting up the prize table, distributing prizes, checking in parents, collecting money, etc. **Estimated Number of Hours: 2 hours**

PTO Winter Wonderland: Volunteers are needed for a variety of duties. Helping to set up the gym and other areas used and packaging and pricing donated baked goods on Friday afternoon, coordinating the bake sale and/or lunch tables, selling and delivering lunch to the vendors, helping with the bake sale/ lunch tables, coordinating the raffle drawings, procuring items for the raffle, helping with the kid's make and take crafts area, clean up and take down. Donations of baked goods count as volunteer hours also. Volunteers are needed in a minimum of two-hour increments on Friday from 3 pm til finished . **Estimated Number of Hours: 2+hours**

STAFF APPRECIATION WEEK: Chairperson and volunteers plan a luncheon and small gifts for teachers and support staff. Donation of food items for the luncheon counts as volunteer hours also. **Estimated Number of Hours: 6 hours**

FAMILY Movie Night: Volunteers and a chairperson are needed for this FREE PTO sponsored event. Duties may include planning events, accepting donated admissions, serving refreshments, decorating, etc. **Estimated Number of Hours: 10**

POPCORN FRIDAYS: Volunteers are needed to make popcorn for students on Fridays. You will be shown how to run the equipment. **Estimated Number of Hours: 2+hours a week**

PICTURE DAYS: Volunteers are needed to escort students to the photographer and help students with hair, clothes, etc. **Estimated Number of Hours: 2+hours**

JOIN YOUR CHILD FOR LUNCH: Parents are encouraged to have lunch with their children. The offices can let you know what time your child's class goes to lunch. **Estimated Number of Hours: 1+hours a week**

SPLS St. Patricks Day FLOAT: Chairperson is needed. Help from school families is needed to design and decorate the float. Children whose families help will be given first preference in riding along on the float. **Estimated Number of Hours: 5+hours**

OFFICE PREP, OFFICE HELP THROUGHOUT THE YEAR: Helping with copying, folding, stapling the packets of information that go home to families throughout the year. **Estimated Number of Hours: 1+hours a week**